



## Greetings from UNCG Outdoor Adventures!

Thank you for inquiring about UNCG's Indoor Climbing Wall. We are pleased to offer group events at our climbing facility to both university and non-university groups. Rock climbing is a great activity because it allows individuals to challenge their abilities and experience first-hand decision making involving courage and perceived risk. It is important to remember that the climbing wall is a place to have fun, develop skills, and build friendships. We pride ourselves in offering a safe and encouraging climbing environment for all participants. Below is some information that will help you better understanding the process for booking a group event.

### General Information

- All group events must book 10 business days prior to the proposed event date. Your day is not reserved until a deposit has been received, and we have contacted you.
- Available group reservation times are as follows:

#### Fall & Spring Semester:

Monday-Friday 9:00 AM-12:00 PM

Saturdays-Sundays 10:30 AM-1:00 PM.

#### Summer Session:

Monday, Wednesday & Friday 9:00 AM-12:00 PM

Tuesday & Thursday 9:00 AM-4:00 PM

Saturday-Sunday 10:30 AM-1:00 PM.

- The minimum participant age is 5 and the child must properly fit into a climbing harness.
- In an effort to maintain a safe staff to participant ratio the maximum group size is 14. If you have a larger group, please contact us for additional options.
- Each session will have a minimum of 2 staff members.
- At least 1 chaperone or group leader must be present at all times.
- Each session includes instruction on knot tying, harnessing, and basic climbing skills.
- *All participating climbers are required to sign our Assumption of Risk waiver prior to the event. Any participants under the age of 18 must have a parent/legal guardian sign on their behalf. This form will be emailed to you or you may pick up copies of the form at our office.*

If you are interested in scheduling a group event please call, Outdoor Adventures at 336-334-4033 or email [uncg\\_oa@uncg.edu](mailto:uncg_oa@uncg.edu) to discuss the availability of your date(s) and pricing. Once we determine the availability of your date you can proceed with completing the **Group Registration Contract & Payment Information Sheet** attached to this document. No groups are scheduled until the forms below are received and payment is finalized.

If you have any additional questions or concerns, please do not hesitate to contact us. Again, thank you for your interest, and we look forward to working with your group.

UNCG Outdoor Adventures  
Department of Recreation & Wellness  
336-334-4033 (Office)  
336-2561026 (Fax)  
[recwell.uncg.edu](http://recwell.uncg.edu)

**UNCG Outdoor Adventures  
Climbing Wall Group Registration & Contract**

**Attention:** Please do not submit this Contract or Payment sheet until your date and times have been approved

Group Name: \_\_\_\_\_ Type of Organization: \_\_\_\_\_

Group Contact / Leader Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Date(s) Requested: \_\_\_\_\_

Event Start time: \_\_\_\_\_ Event end time: \_\_\_\_\_ Total Hours Requested: \_\_\_\_\_

Approximate number of Climbers (maximum of 14): \_\_\_\_\_ Climber Age Range (min. age is 5): \_\_\_\_\_

**Cost & Payment Information**

- Group events are not finalized until Contract and Deposit or Full Payment is received.
- Outdoor Adventures will provide trained staff members and facilitate all climbing activities.
- Group event rates: \$75/hour for UNCG groups and \$200/hour for non-UNCG groups.
- A 50% deposit of rental cost or full payment is required to reserve a date.
- Remaining balances are due (3) days prior to your event.

**Cancellation/Refund Policies**

- Cancellations must occur at least (3) business days prior to event to receive funds paid minus \$15 administration fee.
- If cancellation occurs within (3) business days of the event, 50% deposit will be forfeited.
- If Outdoor Adventures cancels the event for any reason 100% of funds paid will be refunded.

**Legal Provisions**

- Both parties agree to comply with all federal and state laws and UNCG policies. This Contract shall be construed under North Carolina law and any dispute shall be filed in a court of competent jurisdiction in Guilford County, North Carolina. Neither party may assign or delegate its rights or responsibilities under this Contract. This is the entire agreement between the parties. Organization agrees to defend, indemnify and hold harmless UNCG, the State of North Carolina, its Trustees, employees, agents and volunteers and all of their successors, from all claims, actions, causes of action, demands, damages, costs, attorneys' fees and all liabilities or obligations of any kind or nature whatsoever at law, in equity, or otherwise, arising out of or relating to this Contract.

**I, certify that I am an authorized agent of Organization, and behalf of Organization agree to all the dates and terms of this Contract.**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: \_\_\_\_\_

**Payment Information**

**Rental Rate:**

- University Group (\$75 / hour)
- Non-University Group (\$200 / hour)

# Total Hours \_\_\_\_\_ x Hourly Group Rate \_\_\_\_\_ = **TOTAL \$:** \_\_\_\_\_

Deposit (50% of Rental Rate): \$ \_\_\_\_\_

**Payment Enclosed:**

- Full Payment
- Deposit 50% (remainder due 3 days prior to event)

**Method of Payment:**

- Cash
- Check (please make payable to UNCG Recreation & Wellness)
- Visa or MasterCard
- Interdepartmental Invoice, BANFIN-33 (UNCG only, please send the completed form to Recreation & Wellness)

**Credit Card Information:** We can *only* accept Visa or MasterCard. Credit Card information can be processed over the phone, in person or by filling out the following information.

**TOTAL to be charged:** \$ \_\_\_\_\_

Card # \_\_\_\_\_ Expiration (MM/YY): \_\_\_\_\_ / \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Billing address (if different from above): \_\_\_\_\_

**PLEASE MAIL OR FAX COMPLETED FORMS TO:**

UNCG Department of Recreation & Wellness  
Attn: Outdoor Adventures  
P.O. Box 26170  
Greensboro, NC 27402  
Fax: 336-334-4017

**OFFICE USE ONLY**

Date Received: \_\_\_\_\_

Payment Received: \_\_\_ Deposit \_\_\_ Full Payment

Balance Due Date: \_\_\_\_\_

Supervisor Assigned: \_\_\_\_\_

Staff Assigned: \_\_\_\_\_

Staff Assigned: \_\_\_\_\_

Staff Assigned: \_\_\_\_\_

Waiver Emailed to Contact: \_\_\_\_\_

## Helpful reminders for your climbing event...

### Climbing Wall Location

Leonard J. Kaplan Center for Wellness address: 1301 W. Gate City Blvd. Walker Ave. Greensboro, NC. When you arrive at the Kaplan Center, please inform the front desk staff you are here for a climbing wall group event and they will direct you to our location.

### What to wear/bring

- Closed-toed athletic shoes or climbing shoes (we have climbing shoes available free of charge)
- Socks (required with climbing shoes that we rent)
- Athletic shorts (that reach your knees) or pants (remember, you will be wearing a harness)
- Water bottle (water is provided)
- Assumption of Risk waiver for each climber! Must be signed by a parent/legal guardian if under 18 years of age—NO EXCEPTIONS! The waiver will be emailed to you prior to your event*

### What not to bring

- Jewelry that may inhibit your climbing, cause injury, or get damaged.
- Personal climbing equipment (ropes, carabiners, belay devices, etc.). UNCG climbing wall equipment is to be used at all times during your event. The only acceptable personal climbing equipment you may bring include: climbing shoes, climbing harness and chalk bag. All personal climbing equipment must be in good condition, suitable for indoor rock climbing, and subject to inspection prior to climbing.

### Parking

- Please contact us if you are unfamiliar with parking options available at UNCG. There are surface lots and parking decks available, but access is dependent on the day and time of your event.

### General Climbing Facility Policies

- NO possession or consumption of alcohol or illegal drugs prior to or during the event.
- Use of tobacco products inside the facility is prohibited.
- Use equipment properly and follow all safety policies and procedures as instructed by our staff.
- All participants are expected to behave in a safe and courteous manner at all times.
- Your event includes use of the climbing wall only, other areas within the Kaplan Center are not permitted.
- We encourage a supportive and fun environment free of negativity and discrimination. No one should be forced to participate if they are not comfortable with the activity.

### When you get here

- Meet our staff at the climbing wall. We will confirm that all participant waivers are present and complete and then get to climbing!